Guidelines for Preparation of Abstract for Concurrent Session Papers

1. The abstract must be submitted on or before April 13, 2005 using the attached form through the respective research director or extension administrator.

2. The abstract should be approximately 250 words, single spaced with a descriptive summary of the research and extension activity.

3. The abstract’s descriptive summary should include a brief problem statement, clear and concise objectives, clear and concise description of methods used, results, conclusion and outcomes should be presented.

4. The abstract must be submitted in one of the following topic areas.
   
   a. Nutrition and Health
   b. Small Farms
   c. Four-H /Youth Development
   d. Community and Economic Development
   e. Quality of Life for Families
   f. Environment and Natural Resources
   g. Emerging Issues (biotechnology and other issues)

5. The abstract must reflect one of the focus areas defined below:
   
   a. **Multidisciplinary** - research or extension activity in which investigator from two or more disciplines collaborate closely
   b. **Multi-Institutional** - research or extension activity in which two or more investigators from different institutions collaborate closely
   c. **Integrated** - initiative involving collaboration between research and extension personnel.

6. The original research and extension activity must have been primarily conducted at an 1890 institution.

7. An approved copy of the abstract must be e-mailed by the research director or extension administrator to the following address by April 8th:
   
   Willie J. Rawls
   willie_rawls@suagcenter.com

   **For additional information contact me by telephone at (225) 771-2262**

**NOTE:** Abstracts will undergo a peer review process. This will conclude April 20, 2005. Abstracts judged very good and above will be considered for acceptance for presentation during concurrent sessions at the conference.
Criteria for Evaluating Abstracts

1. The abstract contains 250 words or less, single spaced 5 ______
2. The title is clearly stated 3 ______
3. A problem statement and justification are delineated clearly 10 ______
4. Objectives are clearly and concisely stated 5 ______
5. Methods are clearly described and related to objectives 10 ______
6. Results and conclusions are concisely presented 10 ______
7. Impacts from activity are clearly presented 7 ______

TOTAL ____________

Evaluation Scale

45 – 50 = Excellent
39 – 44 = Very Good
33 – 38 = Good
27 – 32 = Fair
Below = Poor

NOTE: Abstracts scored very good and above will receive favorable consideration for development of papers for the concurrent sessions.